

2025 YEAR-END REVIEW



"Good performance accountability is about having a positive conversation between manager and employee.

A manager is a coach and communicator, not command and controller." - Dave Ulrich

TEAM MEMBER INFORMATION:

Name: _____ Position: _____ Direct Manager: _____

How long have you worked here? Less than 1 year 1-3 years 4-6 years more than 6 years

2025 YEARLY PERFORMANCE NUMBERS:

WHAT WAS YOUR BIGGEST STRUGGLE IN 2025?:

WHERE WAS YOUR BIGGEST IMPROVEMENT IN 2025?:

HOW CAN YOU IMPROVE IN 2026?:

HOW CAN WE (MANAGEMENT) IMPROVE IN 2026?:

MANAGER INFORMATION:

Manager completing this review: _____ Date: _____